

PROEN Corp Public Company Limited

Policy on Governance, Management and Security of Information Technology

To ensure that the information technology and communication system of PROEN Corp Public Company Limited is suitable, efficient, secure, and continuously functional and to prevent potential issues that may arise from improper use of the information technology and communication system and other threats which may cause damage to PROEN Corp Public Company Limited and its subsidiaries and is an offense under the Computer Crime Act, B.E. 2017 and other relevant laws. Therefore, PROEN Corp Public Company Limited has deemed it appropriate to define the policy on governance, management and security of information technology as follows:

1. This notification is called "Notification of PROEN Corp Public Company Limited, Re: Policy on Governance, Management and Security of Information Technology"
2. All notifications, regulations, orders, or other guidelines that are contrary to this notification, shall use this notification in place.
3. Policy on governance, management and security of information technology of PROEN Corp Public Company Limited has the purposes as follows:
 - 3.1 To gain confidence and security in the use of the information of PROEN Corp Public Company Limited, the operation more efficient and effective.
 - 3.2 To disseminated to all levels of employees of PROEN Corp Public Company Limited and its subsidiaries to acknowledge and strictly adhere to this policy.
 - 3.3 To establish standards, guidelines, and practices for executives, users, system administrators, and external organizations working for PROEN Corp Public Company Limited and its subsidiary to raise awareness of the significance of safeguarding the PROEN Corp Public Company Limited and subsidiary's information technology during their performance of duty and ensure strictly adhere which the policy shall review once a year.
4. Policy on governance, management and security of information technology of PROEN Corp Public Company Limited has defined the key issues as follows:
 - 4.1 Information access control
 - 4.1.1 Information systems access control

Information systems access control shall control access to data and processing equipment with usability and security of the information system in mind. Define rules regarding access permission and rights, to be acknowledged by employees at all levels for their strict compliance. Employees should realize the importance of information system security.



- 4.1.2 User access management to control access to information system and to prevent unauthorized access, shall register the users' account, verify the users' account, approve, and define the password to ensure that authorized users are only able to access the information system and shall record the access data and traffic data, as well as manage the right to access information appropriately according to the level of confidentiality and shall review the user rights and regularly check on the security breaches.
 - 4.1.3 Network access control to prevent unauthorized access the network service, shall define access rights for users and shall authenticated identity before accessing. Also, define the linkage route of computer systems for the use of internet systems through the security system as provided by PROEN Corp Public Company Limited and design the network system by the zoning of usage to control and prevent threats as systematically and effectively.
 - 4.1.4 Operating system access control to prevent unauthorized access the operating system, shall define access rights for users and shall authenticated identity before accessing, suspend when the user has been inactive continuously as specified period to limit the time to connect to the information system, define the measures for using of various utility programs to not infringe copyright and prevent malicious programs.
 - 4.1.5 Application program and application access control shall define access rights to access the system.
 - 4.1.6 Important information technology, application programs or applications including Email, Wireless LAN, Internet, and various systems, shall grant the rights for the performance of duties only and shall be approved by the unit head in writing as well as having to review such rights regularly.
- 4.2 Creating a backup system to enable the organization's information system to provide services continuously and stable, shall prepare appropriated information systems and backup systems to be in a ready-to-use condition by selecting important information systems in descending order of necessity from most to less, as well as define duties and responsibilities of the staff on the data backup and prepare an emergency plan or in the case unable to perform an electronic procedure at least once a year to be able to use the information normally and continuously.
 - 4.3 Audit and information technology risk assessment shall audit and assess information technology risk by creating the internal audit or external audit at least once a year to be able to use the information normally and continuously.



5. Determine the classification and priority or hierarchy of information confidentiality.
6. Top executives of PROEN Corp Public Company Limited have a duty to responsible for information systems, support and determine the direction of operations regarding to the information security clearly. Also, including the assignment of relevant tasks to the operators clearly, as well as responsible for risks, damages, or dangers incurred with the information system in any case.
7. Guidelines for information technology security shall be following the guidelines of operation manual.
8. This Policy on Governance, Management and Security of Information Technology has been approved by the Board of Directors at the Board of Directors Meeting No. 5/2019 on 14 August 2019. It will be effective from 15 August 2019 onwards.

Mr. Kittipan Sri-bua-iam

Chief Executive Officer



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ISO/IEC 27001:2013

ISO 9001:2015